

Show Supply List

Show Coordinator(s)
Judge Liaison Coordinator
Education Coordinator
Scoring Coordinator
Banquet / Awards Coordinator
Holding Room Coordinator
Hospitality Coordinator
Auction / Raffle / Solicitation Coordinator
Registration Coordinator
Publicity Coordinator
Hotel Coordinator

Judging Room:

Staging backdrop with fluorescent light.
Divider & covers for top of staged cages.
Hand shield for judges table.
Chairs for audience
Tables for judge, holding room, and raffle
White table clothes for judges table, first row of tables, raffle tables

Holding Room:

Penlight(s) for steward(s)
Several small water dispensers for filling water cups on cages
Boxes for holding rm (to hold teams of birds if exhibitor has no cabinets)
10# Canary / Rape seed
2 gallons drinking water
Cage bottom papers, (approximately 500)
Thick black plastic for covering holding room windows
Duct tape

Registration:

Scotch tape, Scissors, Stapler, Ballpoint pens, Black marker
Cage labels, both team and individual
Numbers 1 – 30 or so for drawing staging order
Entry and registration forms
Membership applications / Band order form

Awards Banquet:

Reservation for banquet
Awards – trophies & ribbons
Gift for Judge (approx \$75)
Map from motel to banquet (about 12 copies)

Misc:

Order ribbons (mid November)
Coordinate hotel setup
Agenda for club meeting
Computer, Extension cord
Signage for visitor information and instructions
Handouts for visitors
Material / Handouts for judges seminar
Auction and raffle tickets and supplies
Thank You cards for donors
Name tags
Thermometer(s) for holding room and judging room
Guest book

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